

COUNCIL MEETING

April 10, 2012

Mayor Coate led Council and the public in the Pledge of Allegiance.

The invocation was given by Rev. John Zuck.

Mayor Coate called the meeting to order.

Present were: Mayor Coate; *Councilmembers:* Fred Francis, Debbie Miller, Jason Tinnerman, Scott Fogle, Ora Ashley, and Susan Willis. *Also present were:* Manager Kline, Acting Law Director Brosh, and Clerk Cantrell.
Absent: None.

The following Certificate of the Clerk of the Council to the presiding Officer of the Council of the Municipality of West Milton was read: The undersigned certified that all requirements to notice and notification has been done or attempted to be done in compliance with Council Rule III.

Dated: April 10, 2012

Signed: Linda L. Cantrell CAP-OM
Clerk of Council

MOTION TO EXCUSE ABSENT COUNCILMEMBERS

No Councilmembers were absent from the meeting.

MINUTES

Mayor Coate stated during the March 13, 2012, meeting he had voted *no* and then *abstained* regarding the vote allowing the Fall Fling to have alcohol in the park for one day only. He stated after the meeting he asked Clerk Cantrell to show him voting *no*.

Fred Francis made a motion, seconded by Susan Willis to adopt the March 13, 2012, Council Meeting Minutes as amended by Mayor Coate. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* None. *Minutes adopted.*

Jason Tinnerman made a motion, seconded by Ora Ashley to adopt the March 27, 2012, Council Workshop Meeting Minutes. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* None. *Minutes adopted.*

April 10, 2012

OTHER MINUTES

There were no other minutes at this time.

COMMENTS FROM CITIZENS

There were no comments from citizens at this time.

ORDINANCES AND RESOLUTIONS

Resolution CM-12-10

Resolution CM-12-10 was introduced by Council and read by Acting Law Director Brosh, A RESOLUTION TO AWARD A CONTRACT FOR SLUDGE COLLECTION AND DISPOSAL SERVICES. Fred Francis made a motion, seconded by Susan Willis to adopt *Resolution CM-12-10*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-10 adopted.*

Resolution CM-12-11

Resolution CM-12-11 was introduced by Council and read by Acting Law Director Brosh, RESOLUTION TO AUTHORIZE THE PURCHASE OF SUPPLIES FOR THE WASTEWATER TREATMENT PLANT. Susan Willis made a motion, seconded by Scott Fogle to adopt *Resolution CM-12-11*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-11 adopted.*

Manager Kline stated the Municipality used to farm this out. Now this will allow the Municipality to do it in-house and will pay for itself in three (3) years.

Resolution CM-12-12

Resolution CM-12-12 was introduced by Council and read by Acting Law Director Brosh, RESOLUTION TO AUTHORIZE THE PURCHASE OF SUPPLIES FOR THE WASTEWATER TREATMENT PLANT. Ora Ashley made a motion, seconded by Debbie Miller to adopt *Resolution CM-12-12*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-12 adopted.*

Manager Kline stated these are the UV lights. One (1) bank of lights are replaced each year.

Resolution CM-12-13

Resolution CM-12-13 was introduced by Council and read by Acting Law Director Brosh, RESOLUTION TO AUTHORIZE THE PAYMENT OF 2012 AUDIT. Debbie Miller made a motion, seconded by Scott Fogle to adopt *Resolution CM-12-13*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-13 adopted.*

Manager Kline stated the audit has been completed. He stated the audit was very favorable. Mr. Kline stated next year he will be interviewing firms to do the audits after 2013.

Resolution CM-12-14

Resolution CM-12-14 was introduced by Council and read by Acting Law Director Brosh, RESOLUTION TO AUTHORIZE MANAGER TO RENEW INSURANCE. Ora Ashley made a motion, seconded by Jason Tinnerman to adopt *Resolution CM-12-14*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-14 adopted.*

Manager Kline stated he is talking to a group about going into a pool. He stated the Municipality has been in this joint pool since 1989. Mr. Kline thinks the Municipality should go out and find out what is out there. He stated there is no penalty to leave the plan next year. He stated this is comprehensive/liability insurance.

Resolution CM-12-15

Resolution CM-12-15 was introduced by Council and read by Acting Law Director Brosh, RESOLUTION TO AUTHORIZE MANAGER TO CONTRACT FOR GPS MAPPING. Fred Francis made a motion, seconded by Susan Willis to adopt *Resolution CM-12-15*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: None. Resolution CM-12-15 adopted.*

Fred Francis thanked Tim Swartztrauber for getting this good price.

MUNICIPAL MANAGER.

1) Hydrant Flushing –

Manager Kline stated the Hydrant Flushing Program is scheduled for the week of May 14 – 18, 2012.

- 2) Website Update –
Manager Kline stated the launching of the website is about a week behind. He stated he will be meeting with Michael Overbay of Overbay Design early next week.
- 3) Safe Routes to School –
Manager Kline stated the Ohio Department of Transportation (ODOT) e-mailed him that ODOT has decided to accept the original designs which includes sidewalks on both sides of Hasket Road; and they have now turned over complete design to an engineering firm. He stated the Environmental Review is now in the hands of ODOT as well.
- 4) Grass and Weeds –
Manager Kline stated the first set of letters to property owners who have yards exceeding the height limitations according to the Grass and Weeds Ordinance have gone out. He thanked residents in town who keep their lawns nice.
- 5) Park Board and Board of Adjustment –
Manager Kline stated four (4) members are needed for the Park Board and three (3) members are needed for the Board of Adjustment. He gave information as to what each board does and how often they meet. Ora Ashley stated he would like to be involved with the Park Board. Fred Francis asked Manager Kline to check as to what committees Councilmembers can serve on and what has to be done to advertise these committee meetings. Manager Kline will report back at a future Council Workshop Meeting.
- 6) Workshop Meeting –
A Council Workshop Meeting will be held on Tuesday, April 24, 2012, at 7:30 p.m. in Council Chambers.

Manager Kline stated several Resolutions have been passed to purchase items. He stated the public thinks this Council is spending more than previous Councils. He stated that is not true and this Council is right there with the other Councils.

COMMENTS FROM CITIZENS

There were no comments from citizens at this time.

COMMENTS FROM COUNCIL

There were no comments from Council at this time.

ADJOURNMENT

Susan Willis made a motion, seconded by Fred Francis to adjourn the meeting. The meeting adjourned at 8:24 p.m.

Linda L. Cantrell CAP-OM
Clerk of Council

Michael Coate II
Mayor

COUNCIL WORKSHOP MEETING

April 24, 2012

Mayor Coate called the meeting to order.

Present were: Mayor Coate; *Councilmembers:* Ora Ashley, Deborah Miller, Fred Francis, Scott Fogle, and Susan Willis. *Also present were:* Manager Kline, Acting Law Director Brosh, Ben Herron, Chief Kimmel, and Clerk Cantrell. *Absent:* Tinnerman.

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Clerk of Council

WEST MILTON PRIDE AWARDS

Manager Kline discussed maybe having a Pride Award for people keeping their lawn in a good neat order. Susan Willis stated she thought it would be letting citizens know that the Municipality gives back to the citizens for helping us keep the community looking nice. Debbie Miller suggested allowing individuals nominate people they think have a nice lawn. Manager Kline stated he thinks the Municipal employees should not be allowed to be a part of this. He will put together guidelines for this program for Council's review.

PURCHASE ORDINANCE

Manager Kline gave each Councilmember a copy of the current Purchasing and Selling Procedures for their review. He also gave each Councilmember a draft copy of proposed changes to the Purchasing and Selling Procedures. Manager Kline discussed proposed changes and additions. He will be sending this to Law Director Sell for his review and input. Then he will bring it back to Council at the June meeting.

OTHER

Manager Kline gave each Councilmember a copy of proposed Dumpster Screening language for their review. Debbie Miller asked Manager Kline

what people would have to spend in order to be in compliance with the proposed Dumpster Screening regulations. She stated she thought a price range should be established. Fred Francis asked what the timeframe would be to have this done. Mayor Coate suggested if it is a commercial property it should have four sides with a gate. Mayor Coate, Fred Francis, and Scott Fogle prefer all the dumpsters have four sides. Fred Francis asked the Dumpster Screening Language be as specific as possible.

Susan Willis stated Officer Stevens needs to know if Councilmembers need a car for the Fourth of July Parade. She stated car magnets will be made for the cars; but Councilmembers will need to pay for their own or have a business to sponsor them. Susan Willis stated she would e-mail everyone a flyer.

Fred Francis asked about the Safe Routes to School. He wanted to know if the Municipality would be doing anything for the first year the students are in the new school. Manager Kline and Ben Herron are talking to an engineer to make sure the school is signed properly. Manager Kline stated he is going to check to see if the school will help pay for some of the signage.

Manager Kline stated Brad Arthur, the gentleman that was going to paint the new logo on the wall in Council Chambers, called and stated he is going to be traveling a lot, so he will not be able to do the project as previously planned. Scott Fogle will get Manager Kline his cousin's name for him to contact regarding doing the painting.

Scott Fogle asked about the website. Manager Kline stated it is very close to being completed and hopes to have it completed by the middle of May 2012. Mr. Fogle also asked about the GPS mapping. Manager Kline stated it should be completed by July 1, 2012. Mr. Fogle also asked about the old opera house. Manager Kline stated he has not heard back from the two (2) contactors he would like to look into restoring the building. Councilmember Fogle asked about the business downtown that has an American flag hanging in the window. The flag is not displayed properly. Manager Kline stated no one has mentioned this.

Debbie Miller asked about the reflection, warning, and street signs. Manager Kline stated sixty-five percent (65%) of the reflection signs are done; fifty percent (50%) of the warning signs are done; and they will be working on the street signs.

ADJOURN INTO SPECIAL COUNCIL MEETING

Fred Francis made a motion, seconded by Ora Ashley to adjourn into a Special Council Meeting. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* Tinnerman.

ADJOURNMENT

Susan Willis made a motion, seconded by Fred Francis to adjourn the meeting. The meeting adjourned at 8:38 p.m.

Linda L. Cantrell CAP-OM
Clerk of Council

Michael Coate II
Mayor

SPECIAL COUNCIL MEETING

April 24, 2012

Mayor Coate called the meeting to order.

Present were: Mayor Coate; *Councilmembers:* Ora Ashley, Deborah Miller, Fred Francis, Scott Fogle, and Susan Willis. *Also present were:* Manager Kline, Acting Law Director Brosh, Chief Kimmel, Ben Herron, and Clerk Cantrell. *Absent:* Tinnerman.

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Clerk of Council

EXECUTIVE SESSION

Fred Francis made a motion, seconded by Ora Ashley to adjourn into an Executive Session as provided by Section 4.12(5)(a) to consider the appointment, employment, promotion, structure, and compensation of public employees within the Division of Police and the Administration. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* Tinnerman.

Council adjourned into Executive Session at 8:38 p.m.

Fred Francis made a motion, seconded by Susan Willis to reconvene out of Executive Session. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* Tinnerman.

Council came back into session at 9:37 p.m.

ADJOURNMENT

Susan Willis made a motion, seconded by Fred Francis to adjourn the meeting. The meeting adjourned at 9:38 p.m.

Linda L. Cantrell CAP-OM
Clerk of Council

Michael Coate II
Mayor